



CHEBEAGUE ISLAND LIBRARY

PART-TIME POSITION AVAILABLE IMMEDIATELY

The Chebeague Island Library seeks applications for a permanent part-time position to work under the direction of the Library Director and perform duties related to the daily operation of the Library.

Hours: 12 – 15 hours/week, may include working in the evening (6-8 pm) and alternate Saturdays (10 am to 1 pm). Opportunity to increase hours in the Library's "peak" season (mid-June to mid-September).

Primary Responsibilities include assisting with patron requests; working with the Library's young patrons; assisting all patrons in the use of the Library's computers and public access network, Internet access and searching; circulation activities; and activities related to collection maintenance.

Qualifications: We seek applicants with a genuine interest in working in the Library, a commitment to drawing patrons into the diverse resources available through the Library, good interpersonal skills, the skills to assist patrons with routine computer questions, and the ability to work independently.

Application Deadline: Friday, April 12th at 2:00 pm. Please submit a letter of interest and related experience to Deborah Bowman, Library Director at the Library, 247 South Road (or email: cheplib@hotmail.com).