

The Kids' Place – Licensed Child Care Center

Assistant Child Care Teachers

- **Full-Time Position & Part-Time Positions Available** •



POSITION SUMMARY:

Under the guidance of the Executive Director and the Lead Child Care Teacher, this position supports the Infant, Toddler and Preschool programs. Understanding the structure of teamwork, caregivers will be responsible for all aspects of classroom programs and the implementation of all daily routines. All caregivers will work towards providing an environment that promotes children's emotional, social, and cognitive growth.

ESSENTIAL FUNCTIONS: Assistant Child Care Teacher

- Establish a warm and professional rapport with all children and families in the classroom
- Maintain healthy and safety standards
- Promote integrated, developmentally appropriate, standards-based curriculum for children designed to promote social, emotional, physical, and cognitive growth
- Maintain accurate attendance, meal, and diapering records
- Ensure cleanliness of the classroom including counter tops, sinks and tables
- Greet families and children as they enter or exit
- Understand the plan for the day and be supportive to the needs of the children
- Support social and emotional development and positive guidance in the classroom
- Design an appropriate room arrangement to support the goals of the age of the children
- Observe and document the individual progress of each child through authentic assessment practices for the dual purpose of informing classroom instruction and curriculum and communicate children's progress with families
- Always ensure child supervision (especially in the bathroom and on the playground)
- Be familiar with DHS licensing regulations
- Participate in Family Engagement Activities run by the center
- Develop a yearly Professional Development Plan which will include 30 hours of training
- Participate in all staff trainings and parent/staff meetings and other mandatory or required meetings during the year.

QUALIFICATIONS

- All staff shall be at least eighteen (18) years old
- All staff shall have a high school diploma or equivalent
- CPR / First Aid Certification is Required – Training will be Provided
- The ability and willingness to comply with all applicable laws and rules
- The ability to provide safe and compassionate services
- A history of honest and lawful conduct

PAY RANGE (Competitive pay commensurate with experience and education)

Part-Time Positions – 9-27 Hours Per Week - \$15 - \$17 per Hour

Paid Training, Discounted Child Care & Rec Center Memberships

Full-Time Positions – 40 Hours Per Week - \$18 per Hour

Paid Holidays, Paid Vacation, Paid Training, Paid Healthcare, Discounted Child Care & Rec Center Memberships

Chebeague Recreation Center / The Kids' Place – Licensed Child Care Center

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