

Chebeague Island School Committee
Tuesday, January 7th, 2025
Chebeague Island School
Regular Meeting 6:00 PM

THIS MEETING MAY BE RECORDED

AGENDA

1. Call to Order
2. Approval of Agenda for January 7th, 2025
3. Approval of Minutes for School Committee Meeting of December 17th, 2024
4. Public Comment
5. Correspondence
6. Reports
 - A. Report from School Committee Chair
 - B. Report from Superintendent
 - C. Report from Lead Teacher
7. New Business
 - A. FY26 Budget Priorities Discussion
8. Warrant
9. Items for next meeting
10. Adjournment

Chebeague Island School Committee
Tuesday, December 17th, 2024
Chebeague Island School
Regular Meeting 6:00 PM

MINUTES

1. Call to Order

The meeting was called to order at 6:04 p.m. by Chair Jeff Putnam. School Committee members in attendance were Nancy Earnest, Caitlin Henningsen and Erin Layng. Geoff Summa was absent.

2. Approval of Agenda for December 17th, 2024

Nancy Earnest made a motion to approve the agenda. Seconded by Erin Layng. The motion passed 4-0-0.

3. Approval of Minutes for School Committee Meeting of December 3rd, 2024

Erin Layng made a motion to approve the minutes from December 3rd, 2024. Seconded by Nancy Earnest. The motion passed 4-0-0.

4. Public Comment

NONE

5. Correspondence

NONE

6. Reports

A. Report from School Committee Chair

NONE

B. Report from Superintendent

The Superintendent reported on his meeting with Select Board member, Eliza Jane Adams, regarding the town survey. Chair Putnam was also present. Ms. Adams reported that the

feedback about the school was positive. The Superintendent also reported the plans to prepare for the start of deductions for the Maine Paid Family Medical Leave program in January 2025.

C. Report from Lead Teacher

The Lead Teacher reported on the many activities of the classrooms over the past month. In addition, there was some discussion about initiating a parents group.

7. Old Business

A. School Sustainability and Enrollment Discussion

The Superintendent presented the proposed plan and related data. School Committee members discussed it and asked questions. Erin Lanyg made a motion to support the recommendations in the enrollment and tuition plan for 2025-2026. Seconded by Caitlin Henningsen. The motion passed 4-0-0.

8. New Business

A. School Meals Program Workshop

The Superintendent presented the background materials in the packet regarding the school meals program. School Committee members asked a number of questions and had a discussion about the program.

9. Warrant

There was a warrant for FY25 for approval.

10. Items for next meeting

The next regular meeting is Tuesday January 7th, 2025 at the Chebeague Island School. The regular meeting will start at 6:00pm.

11. Adjournment

Respectfully Submitted,

Aaron Townsend
Superintendent

Chebeague Island School Committee

Regular Meeting Agenda Item

Topic: FY26 Budget Priorities Discussion

Purpose: Identify possible budget priorities for the coming fiscal year

Date: January 7th, 2025

Background: The purpose of this discussion is to identify possible budget priorities for the next fiscal year (2025-2026) and review the budget development timeline.

The following are anticipated changes in expenditures and revenues for the next fiscal year:

- Expenditures
 - Debt Service costs: Budgeted \$107,923 for FY25. Anticipate that FY26 will be a reduced and final payment.
 - Special education tuition reduction: Budgeted \$57,740 for FY25 and anticipate this being reduced significantly for FY26.
 - Special education staffing increase: Anticipate increases in ed tech staffing (1 FTE) and related service providers for FY26.
- Revenues
 - Tuition revenue: currently anticipate \$40,000 of revenue to include.

Other points of discussion or consideration include:

- Staffing plan for 2025-2026, including the new structure for Superintendent and Principal/Lead Teacher
- Capital costs or investments for 2025-2026
- Staff needs (ie technology, books, supplies)

FY26 Budget Development Timeline:

- January 7th: FY26 Budget Priorities Discussion
- January 21st: Review FY25 Year To Date Actual Expenditures
- February 4th: First read of FY26 Budget
- March 4th: Town Budget Workshop (5:30-6:00pm)
- April 2nd: Present FY26 School budget to Select Board
- April 15th: Second read and approval of FY26 Budget
- May 14th: Budget Forum with Select Board
- June 7th: Town Meeting