

TOWN OF CHEBEAGUE ISLAND
BOARD OF SELECTMEN MEETING & WORKSHOP
MINUTES

Wednesday, December 19, 2007

Present: Herb Maine, Leon Hamilton, Chris Rich, Donna Damon.
Mark Dyer – Excused.

1. Meeting called to order by Heb Maine, Vice Chair at 7:10PM.
2. Approval of prior minutes of 11/28/07 & 12/09/07.

Herb Maine called for a motion to approve prior minutes. Leon Hamilton moved to accept minutes of 11/28/07 & 12/09/07.

Donna Damon seconded.

Vote: Unanimous.

3. Approval of Warrant #12. To see if the Selectmen will act on the Administrator's proposed list of items in the total amount \$58,087.68 to include a transfer of funds within the 7500 Benefits & Insurance account to pay for the Town's property and casualty insurance premium.

The total amount of \$58,087.68 included several items that were presented to the Selectmen at the meeting. Donna Damon asked that the date of invoices for Brann & Isaccson be put on the warrant. Ron Grenier advised he would do that on the next and that this was a one month invoice. Donna Damon asked that Casco Bay Terminal be changed to read Casco Bay Lines. Donna Damon asked about the cemetery monies. Is this a transfer? Ron Grenier advised that this money was deposited into the town's account back in August or September for lots purchased. This is a transfer of funds to the new sub-account set up for the cemetery. Donna Damon clarified that the Cemetery Committee as established would be advisory to the Selectmen and the Town and that at present there were no plans for an independent treasurer for the Cemetery Committee.

Herb Maine asked for any further discussion.

Donna Damon asked that the street light and electricity accounts be listed separately on the warrant because they reflected two different accounts. Ron Grenier advised that he would take care of it. Donna Damon also asked for explanation of the copier maintenance and repairs as the purchase/sale costs should come out of start up funds. She further questioned the maintenance costs of over \$300. On a new leased copier; it was explained that the copier malfunctioned and had to be reprogrammed requiring a maintenance call. No explanation was given as to why this was not covered by warranty. Ron Grenier advised he would take care of the wording on the warrant. Donna Damon asked for explanation about the amounts charged for the pay phones. Ron Grenier advised that the pay phone at Chandlers Cove Wharf

is working. The pay phone at the Stone Pier is not working and has not since we became a town. He has an agreement with Verizon that no billing will occur on the Stone Pier phone. He explained that the Town of Cumberland had been paying these bills.

Herb Maine asked for further discussion

Herb Maine asked for a motion to approve Warrant 12.

Leon Hamilton moved to approve Warrant 12 with all amendments discussed.

Donna Damon seconded.

Vote: Unanimous.

Herb Maine asked that all items left on the agenda be tabled and discussed at a later date due to the absence of the Chair and weather conditions.

Herb Maine asked for a motion to close meeting and reschedule until December 26th.

Ron Grenier advised that he would not be available the 26th.

Leon Hamilton moved to set the next regular meeting for January 2nd at 7PM at the Island Hall.

Donna Damon seconded.

Vote: Unanimous.

Donna Damon asked to set a date for a workshop meeting January 3rd with the personnel handbook as the only agenda item. It needs to be ready for any special town meeting that may come up or the annual meeting.

Herb Maine asked for a motion to set up Workshop meeting January 3rd.

Leon Hamilton expressed a concern if January 3rd would accommodate Mark Dyer's schedule. He indicated a later date might be better.

Donna Damon moved to have Workshop Meeting January 9th with personnel manual being the only item on the agenda.

Leon Hamilton seconded.

Vote: Unanimous.

Herb Maine asked for motion to adjourn meeting.

Leon Hamilton moved to adjourn.

Chris Rich seconded.

Vote: Unanimous

Meeting adjourned at 7:40PM

Respectfully submitted by Susan Campbell, Town Clerk.