

## Meeting of the CICA Housing Committee, Tuesday November 16, 2010 at 7:15 at the Parish House

Present: Mabel Doughty, Bob Earnest, Beth Howe, Ruth Slagle  
Absent: John Wilson

Then on November 30, 2010, Bob, John and Beth met some more.

At the first meeting Beth said that MSHA had approved our developing the proposal in detail. This means that we are in line for funding if we develop an adequate proposal. The discussions at both of these two meetings were largely concerned with the time line of the work we must do between now and Town Meeting, which we are guessing will be in mid January, and, then, between Town Meeting and the end of construction. Beth and Bob will go to the Selectmen's meeting on December 8, 2010 to begin the process of putting the project on the warrant for Town Meeting.

At this point we have two proposals for buildings – one from KBS (\$190,000) and one from Keiser (\$130,000). We don't know two critical things about them. Are the cost estimates comparing apples to apples? And how much do the two proposals fit the MSHA building and green standards? John is the person who will primarily handle relations with the builders.

11/08/10	Selectmen approve Town/CICA MOU on School House Road project.
11/15/10	MSHA gives go-ahead to develop proposal for duplex on School House Road
11/ 22/10	Email and building standards from Norm Fecteau
12/01/10	Royal River Survey provides topo lines for parcel
To 12/07/10	John reviews proposal from Keiser and KBS against each other (apples to apples)
12/10	KBS and Keiser and John?? review their proposals against MSHA building and green standards
01/	Committee (and MSHA??) chooses which building to buy Detailed drawings of building and foundation Septic system design?
12/10	Draft of site plan from Whitten Review by CEO of site plan Landscaping plan somewhere in here???
	Final site plan from Whitten

How long will MSHA take for review the final proposal or will it be done bit by bit till I's all approved??

Tentative MSHA approval, contingent on land transfer being approved by Town Meeting

01/22/10?? TOWN MEETING

Town Meeting will be asked to approve the transfer of the land to CICA, under the MOU approved by the Selectmen. CICA will present to Town Meeting a site plan for the project and a picture/drawings of the duplex.

02/01/10 Title work complete

02/10 MSHA can release funds.  
Bids on tree cutting  
Order and pay for the modular.  
RFP for contractor for site prep, foundation, road and septic system  
Possibly three bidders?  
Get on Bev's list for well drilling  
Septic permit (and building permit? ) from CEO

02/10 – 03/10 Cut trees on site. Estimate: 3 men, 3 to 6 weeks.

04/15/10 – 05/15/10 Roads posted because of thaw

05/15/10 Site Prep logic: Have to prepare the driveway and an area on the lot large enough to allow for the foundation, and briefly store the 8 pieces of the duplex and for the crane to lift the pieces onto the foundation.

05/20/11 Advertize units and solicit applications.

06/15/11 Appoint application review committee

07/08/11 Deadline for applications.

08/01/11 Notify applicants

Pull stumps – take off island by barge. Time???

Take brush to brush dump

Site prep, road, septic time?????

Do MSHA standards specify size of gravel for road, septic, foundation?

Barge out gravel or use island gravel?

Well drilling truck comes out by barge. Drilling well takes 1 day?

Foundation

Concrete truck comes out by barge??? For either poured concrete foundation or

Insulated concrete forms??

Frostwall 4.5 feet deep

Crawl space: vapor barrier and insulated

Delivery of modular building and crane for assembly

8 boxes/racks of the duplex. One rack per barge, but maybe two; one barge per day, or maybe two. So minimum time for assembling the building would be

Assembling the duplex may take one day.

Finishing duplex

Landscaping lot

08/??/11 Tenants move in